

Orange High School Community Service Process

Student Responsibilities

1. Review Orange High School requirement guidelines for community service. Refer to the list of volunteer organizations, activities, and opportunities that are available for community service. You may also independently find a community service organization or opportunity to complete your requirement for 15 hours of volunteer work per school year.

***Completion of 60 hours is required for graduation.
Hours will be recorded on transcripts.***

2. Print out the *OHS Community Service Commitment Form*.
3. Complete your part of the *OHS Community Service Commitment Form*.
4. Have the community organization you are working for complete their part of the form.
5. Have your parent/guardian complete their part of the form.
6. Submit the completed *OHS Community Service Commitment Form* to the Structured Learning Experience Coordinator for approval.
7. Participate in your community service hours and record all hours and dates on the *OHS Community Service Record Form*. Form must be signed by the advisor overseeing your community service.
8. Submit your *OHS Community Service Record Form* to the Structured Learning Experience Coordinator.

The Structured Learning Experience Coordinator will return your form to you for the following situations:

Any section of the form is incomplete.

Project does not meet the Orange High School Community Service requirements.

